Duties of a Coach

Northern Region School Sport

1. Obtain Regional Office approval for performing official duties at Queensland School Sport Championships or attending Northern Regional Sports Management meetings using the form “Transfer of Duties TRS Reimbursement Form.

2. Ensure coaching sessions are documented on the Team Training Schedule and countersigned by your Principal as additional legal protection. Complete Curriculum Activity Risk Assessment (CARA) for the particular sport.

3. Develop and issue a training schedule where possible. Give consideration to students from distant schools eg that they be excused from short training sessions. Compulsory sessions are of a duration that warrants travelling long distances.

4. Accept full responsibility for training and coaching the selected team.

5. Plan coaching sessions that are active and varied.

6. Be punctual for training sessions and games.

7. Ensure sufficient equipment is in good condition and is available for training sessions and games.

8. A coach should look like a Coach – ie be suitably dressed for the particular sport in which the coaching session is being conducted.

9. Take complete charge of a team during training and games sessions.

10. Be responsible for on-field behaviour of team members.

11. Endeavour to develop a positive team spirit and an attitude of sportsmanship and fair play.

12. Ensure that at the end of the training session/game, all team members are informed of arrangements for the next training session/game.

13. Ensure that all team members have sufficient field/court time to warrant selection and have fair opportunities in front of selectors.

14. Liaise with manager (at all times) on all aspects concerning the team – eg uniforms, dress, behaviour etc.

15. When it is necessary to bring a shadow player into the team, it is courteous to advise selectors of the change and the circumstances.

16. It is hoped that, where possible, teachers applying for positions are accredited Coaches or are attempting to take accreditation courses.

17. While attending state championships, team officials are responsible for students from when they arrive for the start of competition each day, until they leave the venue.